Why CIMA?

CIMA is the world's largest professional body of chartered global management accountants.

“"A financial qualification within a global context enables world-class competitiveness. Now is an opportune time to pursue a CGMA designation and set yourself apart.”

Francois Groepe, CGMA
Deputy Governor of the South African Reserve Bank

Exams

**OBJECTIVE TESTING**

You will have to do an objective test (OT) for each subject. The OTs are PC-based exams available on demand – so you can do them all year round. The results are made available immediately.

You must complete each OT within a level before you can attempt the integrated case study (ICS) exam for the same level.

So, for each level (except Certificate Level) you will need to complete 3 x OTs and 1 x ICS before passing.

**INTEGRATED CASE STUDIES**

You will have to do an integrated case study (ICS) exam at each level (except Certificate Level). The ICS exams are PC-based and available four times per year in February, May, August and November.

These exams combine the knowledge and learning areas within the three pillars from the same level. They include pre-seen case study material.

IBTC is an accredited, Pearson Vue exam center.

**Syllabus**

**STRATEGIC LEVEL**

- **E3** Strategic Management
- **P3** Risk Management
- **F3** Financial Strategy

**MANAGEMENT LEVEL**

- **E2** Managing Performance
- **P2** Advanced Management Accounting
- **F2** Advanced Financial Reporting

**OPERATIONAL LEVEL**

- **E1** Managing Finance in a Digital World
- **P1** Management Accounting
- **F1** Financial Reporting

**CERTIFICATE LEVEL**

- **BA1** Fundamentals of Business Economics
- **BA2** Fundamentals of Management Accounting
- **BA3** Fundamentals of Financial Accounting
- **BA4** Fundamentals of Ethics, Corporate Governance and Business Law

**AWARD:** Membership of the Chartered Institute of Management Accountants and the CGMA® designation
Ways to study CIMA with IBTC

Ten weeknights from 6-9pm or eleven Saturdays, which include exam preparation. Free access to recorded lectures -never miss a class again. Classes start in Jan/ Feb and June/Aug.

Material: Study Plan, Coursebook, Exam Practice Kit, Passcards (Cert.)

Progress test: 6
Tuition hours: 33 hrs
Duration: 10-12 weeks

Ideal if you want to study from home, but still enjoy the benefit of lectures and doing computer-based question practice. Pause-and-rewind lectures and connect with a tutor and your fellow students online. Monthly start dates.

Material: Study Plan, Coursebook and Passcards (Cert.), Workbook and Toolkit (Case Study).

Coursebook and Exam Practice Kit (Ops, Man, Strat.)

Progress test: 6
Tuition hours: Up to 30 hrs of recorded lectures
Duration: 8-12 weeks

Question practice is essential to exam success. ICS exam prep classes are conducted over two full weekends.

Material: Workbook and Toolkit.
Mock exam: 3
Tuition hours: 28 hrs Duration: 2 x Sat/Sun

Intense OT exam prep. Class takes place on a Saturday for the full day.

Content: Question practice, exam techniques and time management.

Material: Mock exam
Tuition hours: 8 Duration: 1 day

Our home study option is ideal for the disciplined self-starter. All your study material is included and our course advisor will ensure you stay on track and give you regular check-in calls to provide guidance or additional resources if required.

Material: Study Plan, Coursebook, Exam Practice Kit, Passcards (Cert.)

Progress test: 6
Tuition hours: unlimited access to tutor via email
Duration: Own pace

GETTING STARTED

YOU HAVE CHOSEN TO STUDY CIMA AND YOU’RE KEEN TO GET STARTED.
Read the important information below about registration, exemptions, exams and much more.

Step 1 - Identify your entry route
Depending on your previous qualifications, you may be eligible for exemptions from certain exams. Wait until you’ve officially been awarded your exemptions by CIMA before you make a decision on what subject(s) to start with. Your likely starting point:
• School leaver/working/undergraduate - start with Certificate Level
• Graduate with relevant degree - apply for exemptions and start with Certificate Level or higher
• Member of IFAC body/MBA/Masters in Accounting - start with CGMA or CFO Gateway

Step 2 - Register with CIMA
• Visit www.cimaglobal.com and click ‘Register as a student’
• Apply for exemptions (if applicable) or move on
• Do not select anything under CIMAstudy.com
• Pay CIMA directly or include these fees in your IBTC booking
• Do not select anything under CIMAstudy.com
• Apply for exemptions (if applicable) or move on

Step 3 - Apply for exemptions
• Pay your registration fee over to CIMA or IBTC first
• Submit transcripts and certificates of prior qualifications to documents@cimaglobal.com
• Receive exemption confirmation from CIMA (allow 20 working days)
• Email student.admissions@cimaglobal.com to decline any exemptions

Step 4 - Choose your study method
• Choose a study method that suits you best
• Consult with an IBTC student advisor to help you plan your subject selection and study method
• Select either part-time evening or weekend class, online classes, home study or exam prep classes
• Consult the IBTC timetable on the web for the latest class dates

Step 5 - Book with IBTC
Book your course online or get a quote at www.ibtc.co.za by selecting ‘BOOK NOW’
• Select your subjects and study methods
• Add your CIMA registration and exam fees to your booking (optional)
• Pay in full via EFT or pay a deposit and complete the debit order form
• Receive your study material and access to your class/tutor
(Note: Study material is dispatched based on the study period you select when making a booking.)

Step 6 - Register for your exam
Book your exam as soon as you start studying. It’s important to set a date and work towards it.
• Register for your exam via your MyCIMA account
• Select your closest Pearson VUE exam centre and a date and time that will suit you
• Pay your exam fees directly to CIMA or select ‘pay later’ if you’ve included it in your IBTC booking
• Receive a confirmation email from CIMA

Step 7 - Start studying
Each student has unique study needs. Typically, we have found that most successful students follow the approach below:
• Check the Pass Assured requirements related to your course first
• Draw up your full study plan with your exam date in mind
• Study three nights a week, three hours per subject, for ten weeks
• Increase your study hours to 20 hours two weeks before your exam
• Do all the questions in your Exam Practice Kit
• Do at least two mock exams
• Write your exam within two weeks after your last class

Step 8 - Get your results
• Receive your OT results immediately
• Receive your ICS results six weeks after writing your exam

Step 9 - Progress
• Complete all OTs and ICS exams per level
• Pay your CIMA subscription fee every year
• Apply for your free Pass Assured re-do with IBTC if required
• Complete 36 months of practical work experience
• Obtain the CGMA designation

Request a price list:
0861 111 411
info@ibtc.co.za
www.ibtc.co.za

Visit or presentation at your company: info@ibtc.co.za

Visits to meet your tutor and support team

IBTC Cape Town
3rd Floor, 79 Roeland Street
Cape Town

0861 111 411 | info@ibtc.co.za | www.ibtc.co.za

IBTC Sandton
Block B, Grayston Ridge
144 Katherine Street
Sandton

0861 111 411 | info@ibtc.co.za | www.ibtc.co.za